



**ZOO PALS SCHOLARSHIP PROGRAM
Group Scholarship Application
GUIDELINES and APPLICATION**

ZOO PALS SCHOLARSHIP GUIDELINES
Group Scholarship Application
2009-2010

The Los Angeles Zoo is excited to offer the ZOO PALS program. ZOO PALS is a special grant-funded program that provides organizations with **FREE** admission and **FREE** transportation to the Los Angeles Zoo for either a self directed visit (pre-k thru adult) or docent-guided tour (grade one and higher only).

Interested group organizers may apply for the **FREE** field trip, **FREE** docent guided tour (for grades one and higher only), and **FREE** transportation by **MAILING the following:**

- 1. The completed application form**
- 2. A one-page letter on organization letterhead indicating why you want your group to participate in a field trip to the Los Angeles Zoo, how you believe your group will benefit from the experience and a brief explanation of why your group wouldn't be able to come to the Zoo were it not for the support of the scholarship.**

Only mailed application forms and letters on organization letterhead (original forms only – no copies please) will be accepted.

Criteria for the scholarship are based solely upon the financial need of the school. Assessment of the need will be determined by verification of the organization's non-profit status or the receipt of other subsidized government support (please provide documentation of such support). Applications that meet the criteria will be awarded a ZOO PALS scholarship on a first-come, first-served basis until funding is exhausted. *Funding for this program is limited; so please apply early.* **Do not consider your field trip booked until you receive an acceptance letter along with written confirmation from the Los Angeles Zoo.**

If you are a school please fill-out and submit the ZOO PALS School Scholarship Application.

When filling-out the application form, be sure to request three possible dates **(September 2009 through April 2010 only)**. The months of May and June are not available due to the high volume of schools the Zoo serves during that time period. Please select whether your visit will be self-directed or if you are requesting a docent guided tour. We **ONLY** offer docent guided tours for groups in grade one and higher.

The ZOO PALS program funds transportation costs for participating chaperones and the children **(ONE bus per school - maximum 60 persons.)**

Scholarship recipients will be required to submit photos from the field trip along with letters and/or pictures from the students. Photos and written materials must be received by the Los Angeles Zoo within three weeks of the completion of the field trip.

Applications should be MAILED to the following:

Los Angeles Zoo
ZOO PALS School Scholarship
5333 Zoo Drive
Los Angeles, CA 90027

If you have additional questions after reviewing the application, please call (323) 644-5366.

The Los Angeles Zoo thanks you for your interest in ZOO PALS!

**ZOO PALS SCHOLARSHIP
2009-2010
GROUP SCHOLARSHIP APPLICATION**

Please fill out this entire form. Incomplete or illegible applications will not be considered. Completed applications must be mailed.

I. GROUP INFORMATION

Name of Group/Organization _____
Non-Profit (please circle) YES or NO If you circled YES, please provide TIN _____
Group/Organization Website Address _____
Address _____
City, State, Zip _____
Organization Phone Number _____
Organization Fax Number _____
Contact Person _____
Contact Email Address _____
Organization Director _____ Director's Signature _____

Grades served _____
Total enrollment _____
Total # of employees' _____
% of students on free/ reduced lunch _____
% of limited English Speaking students' _____
Current annual expense/budget _____

Does your group have any special needs which may impact your visit? If so, please describe.

List additional specific government or private funding your organization receives

How did you hear about the ZOO PALS Scholarship Program?

On organization letterhead please type a one-page letter indicating why you want your group to participate in a field trip to the Los Angeles Zoo and how you believe your group will benefit from the experience and explain why your group wouldn't be able to come on this trip were it not for the support of the scholarship (please submit the letter along with the scholarship application) Please include along with the letter and application some literature on your program/group or provide a website address that provides information on your program/group.) Letters only written on organization letterhead will be accepted.

II. Program Information

Group's Name _____

Total Number of Children (ages 2-12) _____ Total Number of Adults _____

The ZooPals scholarship only covers a MAXIMUM of 60 participants (children + adults)
 Any additional participants beyond 60 will be the responsibility of the group. Children (2-12) are \$7 each and adults are \$10 each

Contact Person _____ Cellular Number (____) _____

Contact Person's E-mail _____

Would you like to apply for transportation funds? YES or NO
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- You may book your field trip for a **Monday through Friday** between October 2009 and April 2010.
- Please list three date choices and provide the time that you are requesting. Your class will be scheduled in the first available time slot. Please check whether you would prefer a Self-Directed Visit or a Docent Guided Tour. **Please note that Docent Guided tours are only for students in 1st grade and higher.**

	Docent Guided	Self Directed
1. Day _____ Date _____ Time _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Day _____ Date _____ Time _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Day _____ Date _____ Time _____	<input type="checkbox"/>	<input type="checkbox"/>

Contact Teacher acknowledges:

1. Returning this form and the one-page letter does not guarantee acceptance into the Zoo Pals grant. **You are not covered under the grant until the contact person receives written confirmation from the Los Angeles Zoo.**
2. Keep a copy of this form and mail the original to the Los Angeles Zoo (see above for address).

I, _____, contact person for the above organization have read the above and understand the process and my responsibilities and will share the information with the other participating chaperones and the organization's administrative staff.

Contact Person's Signature _____ Date _____

Please mail completed application forms and letters to:

Los Angeles Zoo
 ZOO PALS Group Scholarship
 5333 Zoo Drive
 Los Angeles, CA 90027

Office use only: Date of visit: _____ conf.#: _____ Value _____ Approval Signature _____ Date _____ Transportation Cost _____
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